



**Minutes** of the meeting of the Chipperfield Parish Council held on 9<sup>th</sup> December 2025 at 7.45 at  
The Blackwells, The Common Chipperfield WD4 9BS.

Councillors Present: P Foxall (Chair), G Bryant, and M Paton.

In attendance: Mrs U Kilich (Proper Officer) a member of the public, and District Councillor's P Walker and S Riddick.

#### **59/25 APOLOGIES FOR ABSENCE**

To receive apologies for absence

Resolved, proposed by Cllr Paton, seconded by Cllr Bryant to accept apologies for absence from Cllr's Bathurst, Hinton, Flynn and Cassidy. Unanimously agreed.

#### **60/25 DECLARATIONS OF INTEREST**

To declare an interest linked to any item on the agenda.

There were no declarations of interest to record.

#### **61/25 PUBLIC PARTICIPATION 15 minutes time allowed.**

#### **62/25 MINUTES**

- a. To approve the minutes of the meeting of 18<sup>th</sup> November 2025

Resolved, proposed by Cllr Bryant, seconded by Cllr Paton to approve the Minutes of 18<sup>th</sup> November 2025 as a true and accurate representation of the meeting. Unanimously agreed.

- b. To discuss any matters arising from previous meetings  
Nothing to report.

#### **63/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS**

To receive a report from Borough/County Councillors

#### **64/25 CHAIRMANS REPORT & CORRESPONDANCE RECEIVED**

**For any items you cannot "click" please email the Clerk for information.**

- a. Traffic issues raised by a member of the public by St Paul School – Email shared with Cllr Roberts.  
b. Dangerous and illegal parking on Langley Road (information shared with PCSO) – Email shared with PCSO Humphreys.

#### **65/25 CLERKS REPORT (verbal)**

- a. To update and discuss the current action report – The Clerk gave an update on the current action list, the fingerposts order has been completed.  
b. Latest news from Dacorum Borough Council – The Clerk shared the latest news received from Dacorum Borough Council

## **66/25 FINANCE AND GENERAL PURPOSES**

- a. Cllr Foxall proposes to approve the YTD Summary for November 2025  
Resolved, proposed by Cllr Paton, seconded by Cllr Bryant to approve the YTD Summary for November 2025. Unanimously agreed.
- b. Cllr Foxall proposes to approve the Receipts and Payment Summary for November 2025  
Resolved, proposed by Cllr Paton seconded by Cllr Bryant to approve the Receipts and Payment Summary for November 2025. Unanimously agreed.
- c. Cllr Foxall proposes to approve the Bank Reconciliation as of November 2025  
Resolved, proposed by Cllr Paton seconded by Cllr Bryant to approve the Bank Reconciliation for November 2025. Unanimously agreed.
- d. Cllr Foxall proposes to discuss and approve Budget 2026/27  
Resolved, proposed by Cllr Bryant, seconded by Cllr Paton to approve the Budget for 2026/27. Unanimously agreed.
- e. Cllr. Foxall proposes discontinuing funding for the Chip News domain beginning in the 2026/27 Financial Year.  
Resolved, proposed by Cllr Foxall, seconded by Cllr Bryant to discontinue funding for the Chip News domain as of 2026/27.
- f. Cllr Foxall proposes to apply for a Corporate Purchasing Card.  
Resolved, proposed by Cllr Paton, seconded by Cllr Bryant to submit an application for Corporate Purchasing Card once the application has been completed.

## **67/25 REPORT FROM WORKING GROUPS AND COMMITTEES**

1. **OPEN SPACES**  
SANG update – The ponds have been cleared and plans to maintain the ponds. There have been mixed feelings about the signs around the common. Dacorum Borough Council have plans to resurface the paths on the common.
2. **YOUTH AND EDUCATION**  
Nothing to report
3. **POLICE REPORT**  
Nothing to report
4. **HIGHWAYS**  
Nothing to report
5. **PLANNING**  
There has been reduced planning application, two appeals going through the system.
6. **ALLOTMENT**  
Cllr Foxall informed members that an Allotment Meeting has been scheduled for 7<sup>th</sup> January 2026 at 7.30 pm.

**68/25 Exclusion of Press and Public;** To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of

the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

Allotment update

**69/25 Future Agenda Items**

Foliage by Kia Garage and Osteria.

Members to recruit Chip News Sales and Treasurers.

**70/25 DATE OF NEXT MEETING**

**The next meeting will be held on the 6<sup>th</sup> January 2025 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

**The meeting concluded at 20.33**